



Citizen Science Community and Communications Officer

Job opening No 13 / 2018

Become a part of an expanding team at the forefront of the European citizen science movement! This role is an exciting opportunity for a communications specialist to work within an international interdisciplinary organisation. The main tasks include communications, community building, events organisation and the strengthening of ECSA's global impact through helping to develop a new citizen science online knowledge exchange platform.

ECSA - the European Citizen Science Association - is a non-profit set up to encourage the participation of the general public in scientific processes. Our role is to initiate and support citizen science projects as well as conduct research on citizen science, develop communities of practice and support knowledge exchange across Europe. ECSA supports the exploration, shaping and development of the different aspects of citizen science. Our audience and stakeholders include civil practitioners, researchers in scientific institutions who run citizen science, civil servants and policy makers who have influence on the development of the field, and participants in citizen science project who want to influence the development of the field.

Description: Citizen Science Community and Communications Officer

Job range: 70%

Salary: equivalent to E13 TV-Land Berlin; 100% position gross about 44.000€/p.a.

Duration: Position to be filled as soon as possible, for a fixed term of 3 years

Place of work: ECSA Headquarters, currently at the Museum für Naturkunde, Berlin

Responsibilities:

Community and Stakeholder Management:

- Organise knowledge exchange workshops between stakeholders which includes ECSA members and those that were mentioned above.
- Contribute to the planning, design, community building and sustainability concepts for two new online platforms for networking and knowledge exchange in citizen science.
- Contribute to the development of communication, networking and training resources (including MOOCs) for researchers, journalists and citizens across Europe, to be delivered via these newly created online platforms for networking and knowledge exchange.



- Contribute to the development of a “Citizen Info Pack” to support citizen scientists to understand the ethical and legal issues surrounding the use of technologies in citizen science (led by European partners), and tailor it for under-represented/vulnerable citizens.

Communication and Events Management

- Play a key role in the organisation of high profile large-scale events including the annual ECSA general assembly and the biennial ECSA conference.
- Support the administration and internal communications within ECSA Headquarters, Board of Directors and Steering Committee.
- Develop and implement an innovative external communications strategy for ECSA, including addressing ECSA’s branding, website, social media and communications with ECSA members and other stakeholders.
- Run and manage a bi-monthly newsletter about ECSA activities and write regular content for the website and social media channels
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Requirements:

- University degree in Science Communication or a related field, or equivalent experience.
- Experience in project management and proven ability to manage multiple strands of work and competing demands on your time (knowledge of the EU Horizon 2020 scheme would be beneficial).
- Familiar with current developments and central stakeholders in the field of citizen science.
- Strong communication skills and knowledge in science communication, with proven track record of developing communications campaigns and/or materials for a range of audiences.
- Demonstrable experience of creating content for websites and social media
- Team player, proactive behavior and self-reflection.
- Confident use of IT skills including working knowledge of Microsoft Office Suite and Google Drive, and social media platforms.
- Fluency in German and English, both oral and written.

Applications should include a cover letter outlining your motivation and suitability for the position and specifically addressing the requirements detailed above, including a list of achievements (e.g. publications), and a short description of past realized projects. Applications should be sent until 09.12.2018 with reference to job advertisement No. 13/2018 to: ecsa-admin@mfn.berlin or European Citizen Science Association (ECSA); c/o Museum für Naturkunde Berlin Invalidenstraße 43, 10115 Berlin. Printed applications are not sent back. Therefore, only copies should be submitted.