

Communications and Community Officer

Job opening No. 05/2021

Be part of a diverse international team at the forefront of the citizen science movement in Europe! This position is an exciting opportunity for a communications specialist with an interest in science and participatory research. It offers the opportunity to be part of a growing team in a European non-profit organisation, and to work on a number of EU-funded projects.

About us

The European Citizen Science Association (ECSA) is an interdisciplinary, non-profit organisation that promotes the democratisation of science through citizen science.

- Range:** 80%-100% full-time equivalent
- Salary:** Based on TVöD 11
- Duration:** Position to be filled from October 2021 until December 2022 (extension possible)
- Workplace:** ECSA Headquarters at Museum für Naturkunde, Berlin and remote

Your responsibilities will include overseeing ECSA's communications activities, extending to working on EU projects touching various fields (e.g. environmental, natural and social sciences) that have citizen science as a common theme.

Tasks

- Work on ECSA's EU-funded projects, including organising project-related events and writing reports.
- Develop dissemination strategies and communication plans, and report on their execution.
- Develop exploitation and sustainability strategies within the EU projects.
- Implement ECSA's existing communications strategy in the areas of public relations, marketing and internal communication, and coordinate all measures.
- Develop our existing social media networks and drive our digital presence (e.g. website content and maintenance); further development of our website and community platform; organise and develop our webinar series.
- Regularly monitor ECSA's communication measures.
- Support the implementation of analogue, hybrid and online events, including our conference in 2022.

- Advise on corporate communication issues and on ECSA's active positioning on topics in the context of the association.
- Contribute to ECSA's work on accessibility, visibility and inclusivity.

Requirements:

- A strong interest in science and science communication.
- A graduate in a relevant field, such as science communication, journalism, environmental governance, international relations, political science, etc.
- Familiar with current developments and central stakeholders in the field of citizen science.
- Strong communication skills and knowledge of science communication, with a track record of developing communications campaigns and/or materials for a range of audiences.
- Sound experience in digital corporate communications and social media management.
- A clear, structured and targeted group-oriented writing style.
- Ability to manage multiple strands of work and competing demands at the same time.
- A team player with a strong hands-on mentality, target-oriented work style and ability to self-reflect.
- Languages: excellent English; further European language(s) welcome.

We offer:

- the chance to take responsibility for varied tasks and topics in the non-profit and citizen science sectors
- the opportunity to be part of a growing, open-minded team of about eight employees and over 200 international and institutional members
- flexible working hours and the possibility of mobile working
- a workplace in a beautiful office in central Berlin.

How to apply

Applications should comprise a CV and a cover letter, including your motivation for this role, experience and suitability for the position, and a list of achievements (e.g. testimonies, work samples).

Applications should be sent as one PDF file to ecsa-admin@mfn.berlin by 15 September 2021, quoting the job opening no.: 05/2021